



Team Leader and Specialist Support Coordinator

Lead a team that changes lives.

Are you an experienced NDIS Specialist Support Coordinator ready to take the next step in your career? Do you want to lead a passionate team while continuing to work directly with participants who have the most complex needs?

At Autism Advisory and Support Service (AASS), we're looking for an experienced, values-driven leader to guide our Support Coordination team and help us deliver exceptional outcomes for autistic people, people with disability, and their families.

This is your opportunity to join a respected not-for-profit where innovation, collaboration and quality aren't just buzzwords—they're how we work every day.

Why join AASS?

We know great people deserve great support.

We offer:

- Salary packaging of up to \$15,900 per year
- Flexible Work Arrangements
- Mobile phone and laptop
- Ongoing professional development and leadership support
- In-house training and networking opportunities
- Free onsite parking
- A supportive leadership team that values your ideas and expertise
- The opportunity to genuinely influence service quality and organisational growth

About the role

This is a 12–24 month fixed-term position with the opportunity to become permanent for the right person.

You'll lead a close-knit team of Support Coordinators, providing mentoring, coaching and day-to-day operational leadership while maintaining your own predominantly Level 3 Specialist Support Coordination caseload.

Working closely with the CEO, you'll play an important role in strengthening our service delivery, supporting staff to thrive, and ensuring participants receive high-quality, person-centred support. You'll help participants navigate complex systems, build sustainable support networks, reduce risks, coordinate services and achieve the goals that matter most to them.

About you

You'll bring:

- Demonstrated leadership or mentoring experience
- Strong knowledge of the NDIS, mainstream and community service systems
- Excellent communication and relationship-building skills
- Exceptional organisational and documentation skills
- Demonstrated experience in risk assessment, crisis response, interagency collaboration and navigating mainstream service systems.
- Extensive experience delivering NDIS Specialist Support Coordination (Level 3)
- Relevant tertiary qualifications in Disability, Community Services, Social Work, Nursing (Mental Health), Human Services, Counselling, Psychology or a related field (or equivalent experience)

- Confidence managing complex participant situations and competing priorities
- A commitment to person-centred, human rights-based practice

You'll also hold (or be willing to obtain):

- NDIS Worker Screening Check
- Working with Children Check
- Current First Aid Certificate
- Current Australian Driver Licence and access to a fully insured vehicle
- Australian working rights

We're looking for someone who...

- Leads with empathy and integrity.
- Supports and develops others.
- Enjoys solving complex problems.
- Thrives in a collaborative environment.
- Shares our commitment to continuous improvement.
- Wants to make a genuine difference in the lives of autistic people and their families.

If that sounds like you, we'd love to hear from you.

For a confidential discussion about the role, please contact Stephanie Cusack on 02 9601 2844 or to apply, email your cover letter and resume to at stephanie@aass.org.au.

Applications will be reviewed as they are received, so don't wait to apply.